



Standards of Excellence in Teaching and Instruction

QUALIFICATIONS

An Employee of Tulsa Hope Academy involved in providing teaching and instruction will be required to hold a bachelor's degree or higher in the instructional subject area or have at least three years of teaching experience in subjects taught.

An Employee of Tulsa Hope Academy will exhibit the following standards of excellence:

- Stays current in the teaching field through reading professional journals and magazines, attending teacher and education related conferences, and pursuing further studies including graduate level course work
- Participates actively in faculty in-service and staff development activities
- Engages in idea/information exchanges with colleagues regarding better ways to teach students and is interested in sharing ideas with fellow teachers
- Takes an active role in overall school improvement efforts
- Understands school policies and procedures as they relate to the faculty and faithfully follows the stated guidelines in seeking to address problems that arise.

PREPARATION FOR INSTRUCTION

- Makes provision for individual student needs in the preparation for instruction through diagnosis of student needs and careful monitoring of student progress
- Plans lessons so that instruction is sequential, developmentally appropriate, and consistent with the school's curriculum mapping, stated curriculum goals and objectives, and curriculum guide. Accounts for learning differences in the development of an instruction plan (lesson plan) including time allocation and skill needs
- Makes provision for the effective use of available resources for all learners in the classroom

MANAGEMENT OF THE LEARNING ENVIRONMENT

- Maintains accurate and discernable records regarding the academic progress of each student in the classroom
- Returns homework assignments, test results, and projects to the student in a timely manner
- Follow standards for posting grades and lesson plans on Google Classroom
- Establishes routines for the classroom that are understood by the students and consistently followed
- Establishes guidelines for student deportment in the classroom that maximizes learning opportunities, teaches character and provides for the safety and well-being of everyone
- Maintains a neat and orderly classroom that matches instructional objectives, provides for student safety and recognizes student work

INTERACTION WITH STUDENTS

- Responds appropriately and positively to student questions and answers
- Uses a variety of questions in dealing with student responses
- Motivates learning in the classroom by using a variety of techniques
- Employs a variety of instructional methods to enhance more effective interaction with the students and therefore, improve the teaching-learning process

INTERACTION WITH PARENTS AND THE COMMUNITY

- Is available to meet with parents at times other than scheduled conferences
- Plans for conferences with parents
- Maintains confidentiality regarding matters discussed with parents
- Encourages parental involvement in the classroom including classroom visits
- Seeks ways to involve others from the school as well as the community in the classroom